

## HOW TO PLAN YOUR PERFECT WEDDING:

### *A Stress-Free Guide to Designing your Big Day*

- ANNOUNCE ENGAGEMENT! ACCEPT CARDS AND CONGRATULATIONS.
- DISCUSS AND SET A WEDDING BUDGET
- COMPLETE DESIGN YOUR PERFECT WEDDING WORKSHEET
- MAKE BIG LIST!
- PLAN WEDDING SIZE
- DRAFT ROUGH GUEST LIST
- DELEGATE TASKS
- SHORTLIST DATES FOR YOUR WEDDING
- SHORTLIST VENUES
- ARRANGE TO VISIT VENUES
- CHOOSE VENUE AND DATE
- CHOOSE STATIONERY
- APPROVE FINAL STATIONERY DESIGNS
- COLLECT ADDRESSES
- SEND SAVE THE DATE CARDS
- RESEARCH LOCAL BRIDAL SHOPS
- ARRANGE DRESS APPOINTMENTS
- CHOOSE MEMBERS OF WEDDING PARTY
  - WITNESSES, BRIDESMAIDS, GROOMSMEN
- RESEARCH AND BUY WEDDING INSURANCE
- RESEARCH AND BOOK PHOTOGRAPHER
- ORDER DRESS!
- RESEARCH & BOOK FLORIST
- RESEARCH AND BOOK HAIR AND MAKE UP ARTIST
- RESEARCH & BOOK CATERER
- RESEARCH AND BOOK TRANSPORT
- FIND CAKE MAKERS
- TASTE CAKES!
- ORDER CAKE
- BOOK HONEYMOON
- SPEAK TO VENUE RE STYLING/CHOOSE EVENTS COMPANY AND BOOK/MAKE DECORATIONS
- BOOK HOTEL ROOMS FOR WEDDING NIGHT
- ARRANGE WEDDING FAVOURS
- SET UP GIFT LIST
- ORDER INVITATIONS
- SEND INVITATIONS
- ARRANGE TO GIVE NOTICE OF MARRIAGE
- BUY GIFTS FOR WEDDING PARTY/EACH OTHER
- ARRANGE DRESS FITTING
- CHOOSE SONGS/READINGS/HYMNS FOR CEREMONY
- COLLECT RSVPS AND FINALISE GUEST LIST
- ORDER ON THE DAY STATIONERY

- ORDER OF SERVICE
- TABLE PLAN
- MENU
- PLACE CARDS
- TABLE NUMBERS
- FINALISE WEDDING ACCESSORIES
  - TIES
  - CUFFLINKS
  - JEWELLERY
  - HAIR ACCESSORIES
  - SOMETHING OLD, NEW, BORROWED, BLUE

